

HIGHAM ON THE HILL PARISH COUNCIL

Date: Monday 16th March 2020
Time: 7.30 pm
Present: Cllr Golder (Chair), Cllr Jenkins, Cllr Gayton, Cllr Grimes, Cllr Waterton, Cllr Whitehead
A Perkins (Clerk), Mr D Wilkinson (STOP), 3 members of the public

1) **APOLOGIES**

Cllr I Ould, Cllr J Collett

2) **DECLARATION OF INTEREST FROM MEMBERS**

None

3) **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

The minutes from the Parish Council meeting held on 13th January 2020 were agreed by the Parish Councillors present, and then signed as a true record of the meeting

4) **LOCAL POLICING ISSUES / NEIGHBOURHOOD WATCH**

The clerk had forwarded the March Police Newsletter by email to each parish councillor and had posted in the News section of the website and as an article on the Community Fb page.

5) **COUNTY COUNCIL AND BOROUGH COUNCIL ISSUES**

Nothing received.

6) **PROGRESS ON MATTERS OUTSTANDING**

- I. Path down Nuneaton Lane – Jack Horsley (LCC Highways) and Cllrs to meet on site on Wed 18th March at 2pm.
Action: All who can and wish to attend
- II. Parking – Deferred due to planning application at The Oddfellows Arms opposite potential parking refuge creation.
- III. Pavement in Station Road – No response from LCC Highways Authority to clerk's email dated 24th January.
Action: Parish Clerk to chase up
- IV. Oddfellows Arms – Mr D Wilkinson informed the Council of the latest progress and a request had been received in writing for further funds to instruct Dale Ingram, an expert planning consultant.
 - Proposed by Cllr A Jenkins and Seconded by Cllr D Waterton.
 - All voted in favour and the motion was carried.A Cheque was raised and signed.
- V. Dog Fouling – An ongoing problem however it was agreed that the Parish Council has done all it can to request thoughtfulness from dog owners. Michelle Lucy, a resident, had volunteered to act as 'dog warden' – clerk to supply signs, poo bags, stencil and paint.
Action: Parish Clerk
- VI. Tree Problem – Ground to wet to attend to overgrown tree – ongoing.



- VII. Public Space Protection Order – Cllrs had received the LGA PSPO Guidance for Councils by email. It was requested that all review this, particularly page 9 ‘Controlling the presence of dogs’ with regard to future signage being purchased and sited. Cllr Gayton to remove existing and outdated signage, Cllr Jenkins to source new appropriate signage that suit the use of The King Georg’s Field as it used now. **Action: All and Cllrs Jenkins and Gayton**

7) **MATTERS FOR DECISION**

- i) Date and time of Annual Meeting of the Parish Council (AMPC) – Usually May
- ii) Date and time of Annual Parish Meeting (APM) - between 1 March and 1 June – **TBA due to Coronavirus following LRALC and Government guidelines**

LRALC advised that a proper officer be designated to continue business on behalf of the parish council. It was proposed by Cllr D Waterton, seconded by Cllr A Jenkins and agreed by all present that the clerk be elected as the proper officer until normal procedures can resume.

8) **PUBLIC DISCUSSION**

- Mrs Cox advised that Faye Baggot had volunteered to deliver the Fresh Outlook magazine. Also that 5 phone numbers will be published of those volunteering to ‘be good neighbours’ and help anyone struggling with the isolation imposed by Coronavirus.
- Mr H Molyneux demanded an apology from the clerk regarding her 2nd request in an email reply to him to address her by her correct marital status.

9) **CORRESPONDENCE**

Email from HBBC ref banning of helium balloons and lit Chinese lanterns
 Email from Sharon Pearson re vulnerable residents and coronavirus restrictions

10) **PLANNING**

The Oddfellows Arms, Planning application reference number 20/00153/FUL. See 6) IV above

11) **FINANCE**

Cheque	Dated	Payee	Goods/Services	£
Card	15.01.20	PFK Littlejohn	Audit Fee	480.00
001364	23.01.20	Leics. Footpath Assoc.	Advice and guidance	6.00
Card	24.01.20	HP Instant Ink	Ink for printer	7.99
001365	20.02.20	HBBC	TEN Application Fee	21.00
001366	20.02.20	Methodist Church	Meeting Room Rent	45.00
001367	26.02.20	BHIB Ltd	Insurance	775.78
001368	16.03.20	2 Commune Ltd	Website Hosting	372.00
001369	16.03.20	Miss A Perkins	Exp’s 01.08.19 to 31.03.20	144.00
001370	16.03.20	Miss A Perkins	Salary 01.08.19 to 31.03.20	1615.68
001371	16.03.20	Mrs C Phillips	Planning Consultant Fee	1850.00
				£5317.45
Received		St Peters Church PCC	War Graves	21.00

Balance at bank as at 5th February 2020 £22,535.08



12) **COUNCILLORS REPORTS**

Cllr Gayton reported that arrangements for Party in the Park were on track however with the current Coronavirus situation, this event may yet be cancelled. No monies have been paid out at this time.

13) **OTHER MATTERS**

14) **DATE OF NEXT MEETING**

The next meeting will be held in the Methodist Church as follows:

TBA - following LRALC and Government guidelines

The meeting concluded at 7.55pm.

Signed



Dated

04 | 05 | 2020