

## HIGHAM ON THE HILL PARISH COUNCIL

Date: Monday 2<sup>nd</sup> September 2019  
Time: 7.30 pm  
Present: Cllr Golder (Chair), Cllr Jenkins, Cllr Whitehead, Cllr Gayton, Cllr Grimes, Cllr Waterton  
A Perkins (Clerk), Cllr I Ould, Jonathan Collet, 1 member of the public

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### 1) APOLOGIES

No apologies as all Councillors were present.

### 2) MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

The minutes from the Parish Council meeting held on 8<sup>th</sup> July 2019 were agreed by the Parish Councillors present, and then signed as a true record of the meeting

### 3) DECLARATION OF INTEREST FROM MEMBERS

Cllr Waterton declared an interest relating to item 9.1 of the agenda.

### 4) LOCAL POLICING ISSUES / NEIGHBOURHOOD WATCH

- No Police representative attended. The clerk had forwarded the August Police Newsletter by email to each parish councillor.
- Cllr Ould reported that Carlton Village have recently raised concerns regarding unknown individuals seen with a hand held device suspected of trying to gain entry and steal keyless entry vehicles, especially land rovers. Jonathan Collet reported on suspicious individuals 'researching' properties whilst residents are thought not to be at home. Vigilance recommended however there has been no official reporting on

### 5) COUNTY COUNCIL ISSUES

Cllr Ould was present at the meeting and reported the following:

- A444 and A42 junction proposed. Could be issues from Land Rover and traffic rat running through the villages.
- HS2 – A maintenance Depot could be built at Austrey.
- Footpath on Nuneaton Lane to A5 (relates to item 7.3 below)– still ongoing, Cllr Ould to review again. It was agreed that if Cllr Ould had no update from LCC 8 weeks from this meeting date, the Parish Council should petition LCC on the grounds of restricted use of the footpath to those with mobility issues and parents with pushchairs. Clerk to send photos to Cllr Ould.

**Action: Parish Clerk & Cllr Ould**



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6) **BOROUGH COUNCIL ISSUES**

- At the next full council meeting on 12<sup>th</sup> September 2019, The Liberal Democrats will outline their proposals for the County.
- 5 year land supply: Barwell SUE is still a live application however if this fails then HBBC will be looking at land in the whole of the Borough. Whilst Neighbourhood Plans are not suitable for small /scattered parishes, the size of any proposed development could have a bearing on where such development could take place. It was agreed that the clerk contact clerks at both Sutton Cheney and Sheepy Magna Parish Councils to gain an insight into the work required putting a Neighbourhood Plan in place. To be added as an item to the next agenda.

**Action: Parish Clerk**

7) **MATTERS OUTSTANDING**

7.1 Recreation Ground: Cllr Gayton inspected and reported that rubber matting is missing from the Toddler Play area and also that some bolts are missing from the goal post frame. Wickstead to be contacted and parts ordered once 2019 RoSPA Inspection received. **Action: Parish Clerk**

7.1.2 RoSPA Inspection: Booked to take place sometime in September. It was agreed that the Open Field should also be inspected. RoSPA to be contacted and asked to add to inspection schedule and to liaise with Cllr Jenkins. **Action: Clerk & Cllr Jenkins**

7.1.3 Boundary in playing field – Miss Lysette Sampey of 17 Main Street has requested confirmation of the boundary line and permission to remove the existing Laurel. Map confirming boundary to be emailed with permission to remove laurel and stating that the Parish Council intend to erect additional fencing in the future.

**Action: Parish Clerk**

7.1.4 Michael Smith to be reminded of new 3 yr grounds maintenance contract to include:

- mowing of open space and recreation ground
- Strimming between new hedgerows on the Open space and tidying and strimming a border near the Station Road entrance
- weed killing on path edges and around play area as and when needed
- mowing of open church yard
- Annual strim of grass around the balancing pool.

**Action: Parish Clerk**

7.2 First Aid Training for Defibrillator Users (previously 7.2 Matters Outstanding). It was confirmed that the Defibrillator is in working order. New location to be found as fate of Oddfellows unknown. Training to be arranged at a later date.

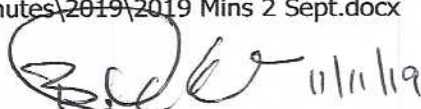
7.3 Path down Nuneaton Lane (previously 7.3 Matters Outstanding). Ref: SR-13788950) [Ref: 4593101913630). Contact to be made again as this is now very dangerous and mobility scooters etc cannot travel along this path. Also include about Equality Act.

**Action: Parish Clerk**

7.4 Land at Rear of Hilary Bevins Close (previously 7.4 Matters Outstanding).

7.4.1 Meadow has been cut (previously 7.4.2) Awaiting invoice from Mr Colin Fisher.

**Action: Parish Clerk**





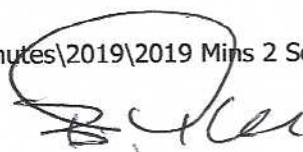
- 7.4.2 Naming of land: The School to be contacted to ask if the children would like to make suggestions of a name for the land. **Action: Cllr Jenkins**
- 7.5 MIRA Woodland (previously 7.5 Matters Outstanding). Honey Hill Wood is now officially on the main OS MasterMap Topography database. This data will be published to all Local Authorities, emergency services and other companies after the 23rd September 2019.
- 7.6 Pavements in Station Road (previously 7.6 Matters Outstanding). Clerk to chase LCC again. **Action: Parish Clerk**
- 7.7 Understood to have been sold to Cartwright Construction. It is unclear whether planning has been applied for or granted at the first stage. Awaiting further information.
- 7.8 Dog fouling (previously 7.9 Matters Outstanding).
- 7.8.1 HBBC to be asked again if they would re-paint the stencils. **Action: Parish Clerk**
- 7.8.2 New dog waste bin: Cllr Whitehead spoke to a resident near to the proposed site of the new bin. It was requested that the position be moved to the left hand side of the entrance to the chicken field Clerk to contact Michael Smith in the first instance re purchase and installation of. **Action: Parish Clerk**
- 7.9 Maintenance of Old Churchyard: It was proposed that a working party be held in November to tidy the area. Michael Smith be contacted to confirm future grass tidying requirements. **Action: Cllr Jenkins**
- 7.10 Gate rents around recreation ground (previously 7.13 Matters Outstanding). The gate rents are to be collected from all properties around the recreation ground. **Action: Parish Clerk**
- 7.11 The Parish Council Website (previously 11.1): Cllr Whitehead has received training and has started to remove out of date information. Clerk to forward updated policies and procedures along with latest minutes and Agenda for uploading to the site. **Action: Parish Clerk & Cllr Whitehead**
- 7.12 Vehicle activated sign: Cllr Gayton has contacted the supplier. A new battery charger will cost £37.50 +VAT and repairs to the number illumination approx. £90 + VAT. It was agreed that these costs were acceptable and Cllr Gayton could proceed. **Action: Cllr Gayton**

8) **CORRESPONDENCE**

Correspondence has been received via email and forwarded to Parish Councillors as appropriate.

9) **PLANNING**

- 9.1 Wall around front of property on Main Street (Pump Row). Waiting for an update from LCC.
- 9.1 19/00493/FUL – Fox House, 81 Main Street– Erection of one new dwelling. Application withdrawn.

 11/11/19

10) **FINANCE**

10.1 Cheques were signed as follows

1001342	Michael W Smith	Ground Maintenance June	£591.60
1001343	Michael W Smith	Ground Maintenance July	£491.60
1001344	2Commune	Website Training	£180.00
1001345	Cancelled		
1001346	Mrs D Dickson	Clerks final salary	£1056.64
1001347	Michael W Smith	Ground Maintenance August	£627.00
TOTAL EXPENDITURE			<b>£1995.84</b>

10.2 A new bank mandate is to be completed to include the new clerk/RFO and all Parish Councillors. Clerk to gather information outstanding and present to NatWest for authorisation.

**Action: Parish Clerk, Cllrs Gayton, Grimes, Whitehead**

11) **OTHER MATTERS**

11.1 PSPO (Public Space Protection Order): HBBC are currently reviewing the signage in their public spaces. We will be required to do the same. Signage to be reviewed for all open spaces in the parish at the next meeting.

11.2 This year the 'Carols around the Tree' event will be held on Tuesday 17<sup>th</sup> December at 6.30pm.

12) **QUESTIONS FROM THE PUBLIC**

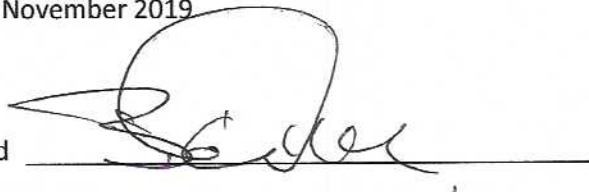
There were no questions from the public

The meeting concluded at 8.45 pm.

The next meeting will be held in the Methodist Church as follows:

Monday 11th November 2019

Signed



Dated

11/11/19

