

HIGHAM ON THE HILL PARISH COUNCIL

Date: Monday 6th December 2018
Time: 7.30 pm
Present: Cllr Jenkins (Chair), Cllr Whitehead, Cllr Gayton, Cllr Robinson, D Dickson (Clerk)
Ivan Ould (County Councillor), Reg Ward (Borough Councillor), 2 members of the public

1) **APOLOGIES**

Apologies were received from Councillor Golder and Councillor Waterton.

2) **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

The minutes from the Parish Council meeting held on 15th October 2018 were agreed by the Parish Councillors present, and then signed as a true record of the meeting

3) **DECLARATION OF INTEREST FROM MEMBERS**

There were no declarations of interest by any member.

4) **LOCAL POLICING ISSUES / NEIGHBOURHOOD WATCH**

No report was tabled by the Police

5) **COUNTY COUNCIL ISSUES**

5.1 Drop kerbs. A check was made around the village and the County Councillor will follow up on outstanding issues

5.2 Canal Bridge at Stoke Golding. Following the considerable damage done to this bridge the County Council were going to close the road for up to 18 months. However, following pressure from the County Councillor and the Borough Councillor traffic lights were erected within 48 hours to allow traffic to continue to use the road.

6) **BOROUGH COUNCIL ISSUES**

6.1 Rail freight terminal at Blaby. This is in the pre-application stage with a possible start of August 2019, however there is a lot more work to do and HBBC are against this development.

7) **MATTERS OUTSTANDING**

7.1 Village Sign (previously 7.1 Matters Outstanding) – The sign is to be lowered by about 3 feet. This will be carried out in early December. This item can be removed from the agenda.

7.2 Recreation Ground

7.2.1 Toddler area. The press release and photo shoot is to be set up for mid January 2019

Action: Cllr Jenkins

7.2.2 Path around the recreation ground. This has been resurfaced and this item can now be removed from the agenda

7.3 New Community Centre (previously 7.3 Matters Outstanding). This item is to be taken off the agenda for now as no action can take place

7.4 First Aid Training for Defibrillator Users (previously 7.4 Matters Outstanding). The training is to be postponed until the New Year

Action: Councillor Gayton

7.5 Path down Nuneaton Lane (previously 7.5 Matters Outstanding). Ref: SR-9956480 AD [Ref: 1601304919585] (Old Ref: 9149142/9149136 SK (ZN REF:76127415912). Send a reminder to LCC asking for update on resurfacing etc

Action: Parish Clerk

7.6 Land at Rear of Hilary Bevins Close (previously 7.6 Matters Outstanding).

7.6.1 The transfer of this land to the Parish Council is now complete and we have the official certificate

7.6.2 Ordnance Survey were contacted to ask if the area could be named on the map, it was suggested as Hill Close

7.6.3 The woodland owned by MIRA on the sewerage works was suggested as being named Honey Hill Wood – A check to be made with MIRA to see if they agree to this

Action: Councillor Jenkins

7.7 Pavements in Station Road (previously 7.7 Matters Outstanding). Uneven footway, Station Road 9959106 [REF:813033162276] Ivan Ould is to chase this issue with LCC

Action: Ivan Ould

7.8 Manhole cover in Nuneaton Lane (previously 7.10 Matters Outstanding). This has been reported to Highways 10155442 (Ref 2114759321701). Ivan Ould has agreed to chase this item

Action: Ivan Ould

7.9 Party in the Park 2018 (previously 7.11 Matters Outstanding). This is to be scheduled to take place in 2019

7.10 Damaged bollard outside School (previously 7.14 Matters Outstanding). This has been reported to LCC 10319428 [REF:3359447018796].

7.11 Christmas lights (Previously 7.19 Matters Outstanding) 2 additional strings of lights have been purchased for the trees on the village green

7.12 Christmas tree (previously 7.20 Matters Outstanding) The tree will be erected on the village green on Sunday 9th December. The switch on of the lights will be at 6.30pm on Tuesday 11th

December. One of the school children will be chosen to switch on the lights. It was agreed that the Parish Council would pay for breakfast for the helpers when they put the tree up.

- 7.13 Oddfellows. It was agreed that the Parish Council would register the Oddfellows as a Community Asset with the Borough Council **Action: Councillor Golding**

8) **CORRESPONDENCE**

Correspondence has been received via email and forwarded to Parish Councillors as appropriate.

9) **PLANNING**

- 9.1 18/01115/FUL – Horiba Mira Ltd – Construction of an Industrial Building (Use Class B1 c) including extension to access road, construction of pedestrian footpath and car parking. – this application was accepted.

10) **FINANCE**

- 10.1 Notice of the Conclusion of Audit was posted on the Noticeboard and the website.
- 10.2 The final External Auditor Report and Certificate were received from PKF Littlejohn and posted on the website along with Sections 1, 2 and 3 of the AGAR
- 10.3 A cheque for £80.00 was received from Higham Football Club as payment for use of the recreation ground
- 10.4 A cheque was approved and signed for M Smith for £402.00 for grounds maintenance for October 2018
- 10.5 A cheque was approved and signed for M Smith for £141.60 for grounds maintenance for November 2018
- 10.6 A cheque was approved and signed for Steve Gayton for £9.00 for tools to repair play equipment
- 10.7 A cheque was approved and signed for Brian Golder for £23.00 for keys to playing field gates
- 10.8 A cheque was approved and signed for Mrs E Fisher for £60.00 for internal audit of accounts
- 10.9 A cheque was approved and signed for Whitehall Landscapes for £2519.04 for resurfacing path around playing field
- 10.10 A cheque was approved and signed for Methodist Church for £36.28 for use of Church and refreshments for Carol service
- 10.11 A cheque was approved and signed for Kay Whitehead for £8.01 for prizes for Christmas light switch on competition
- 10.12 A cheque was approved and signed for D Dickson for £33.95 for Clerks expenses

10.13 A payment was made on the Parish Council debit card to ALCC for £40.00 for annual membership

10.14 A payment was made on the Parish Council debit card to SLCC for £63.00 for annual membership

10.15 A payment was made on the Parish Council debit card to Festive Lights of £341.83 for 2 strings of lights for Christmas tree

11) **OTHER MATTERS**

There were no other matters.

12) **QUESTIONS FROM THE PUBLIC**

There were no questions from the public

The meeting concluded at 8.40 pm.

The next meeting will be held in the Methodist Church as follows:

Thursday 28th January 2019

Signed _____

Dated _____