

## HIGHAM ON THE HILL PARISH COUNCIL

Date: Monday 23<sup>rd</sup> July 2018  
Time: 7.30 pm  
Present: Cllr Golder (Chair), Cllr Jenkins, Cllr Waterton, Cllr Whitehead, Cllr Gayton  
D Dickson (Clerk), Ivan Old (County Councillor), 8 members of the public

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### 1) **APOLOGIES**

Apologies were received from Councillor Robinson.

### 2) **MINUTES FROM ANNUAL PARISH COUNCIL MEETING**

The minutes from the Annual Parish Council meeting held on 29<sup>th</sup> May 2018 were agreed by the Parish Councillors present and signed as a true record of the meeting.

### 3) **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

The day of the meeting was incorrect it was stated as Monday when in fact it was held on Tuesday 29<sup>th</sup> May 2018.

Item 7.2.2 – the action on this item was Councillor Jenkins and not the Parish Clerk

Item 11.3 – It was suggested a dog waste bin could be installed on the open space, not at the balancing pond.

Following these amendments the minutes from the Parish Council meeting held on 29<sup>th</sup> May 2018 were agreed by the Parish Councillors present, and then signed as a true record of the meeting

### 4) **DECLARATION OF INTEREST FROM MEMBERS**

There were no declarations of interest by any member.

### 5) **LOCAL POLICING ISSUES / NEIGHBOURHOOD WATCH**

There was a break in at Hall Farm. A representative of Hall Farm said they would be joining "Rural Watch".

There was also a theft in Station Road.

### 6) **COUNTY COUNCIL ISSUES**

A report had already been circulated.

LCC have pulled out of the A5 Strategy Group. The major road networks now have responsibility (all major roads that joint up)

7) **BOROUGH COUNCIL ISSUES**

No report received from Borough Councillor

8) **MATTERS OUTSTANDING**

8.1 Village Sign (previously 7.1 Matters Outstanding) – The sign is to be lowered. It was agreed that Councillor Gayton would contact Craig Lewis for a quote.

8.2 Recreation Ground

8.2.1 The official opening has been arranged for 6<sup>th</sup> September 2018. Lesley Keal – HBBC and John Reddington – David Wilson Homes would perform the ceremony.

8.2.2 Waiting for Kevin Morrell to get in touch regarding arranging a press release and photo shoot for the Toddler area now that the new surface has been installed (part funded with a grant from the Parish Initiative fund). **Action: Cllr Jenkins**

8.3 Vehicle activated signs (previously 7.3 Matters Outstanding). New batteries have been installed. This item can now be removed from the agenda.

8.4 Community Speed Watch (previously 7.4 Matters Outstanding). This item has been removed from the agenda as not enough volunteers have come forward.

8.5 New Community Centre (previously 7.5 Matters Outstanding). Ongoing.

**Action: Councillor Waterton**

8.6 First Aid Training for Defibrillator Users (previously 7.6 Matters Outstanding). Training to be organised.

**Action: Councillor Gayton**

8.7 Path down Nuneaton Lane (previously 7.7 Matters Outstanding). Ref: SR-9956480 AD [Ref: 1601304919585] (Old Ref: 9149142/9149136 SK (ZN REF:76127415912). Edging back is to be carried out between October 2018 and March 2019. LCC will contact us about re-surfacing.

8.8 Land at Rear of Hilary Bevins Close (previously 7.8 Matters Outstanding).

8.8.1 The grass has been cut back and bailed by Colin Fisher. Looking into sowing some wild flower seeds.

8.8.2 A notice to be put in the Outlook magazine to call for local volunteers to help maintain this area of land

**Jenkins**

**Action: Councillor**

8.9 Pavements in Station Road (previously 7.9 Matters Outstanding). Uneven footway, Station Road 9959106 [REF:813033162276] Ivan Ould is to chase this issue

**Action: Ivan Ould**

8.10 Football Club (previously 7.10 Matters Outstanding). An invoice has been sent to the Football Club requesting payment of £80.00 for 8 games played **Action: Parish Clerk**



- 8.11 Exit to A5 from Wood Lane (previously 7.11 Matters Outstanding). Ivan Ould is chase this issue  
**Action: Ivan Ould**
- 8.12 Manhole cover in Nuneaton Lane (previously 7.12 Matters Outstanding). This has been reported to Highways 10155442 (Ref 2114759321701). They have passed it on to BT. Ivan Oud has agreed to chase this item  
**Action: Parish Clerk**
- 8.13 Flooding on Main Street, LCC Enquiry No 696477 (previously 7.13 Matters Outstanding). The gully clearance and drainage surveying is to take place on 11<sup>th</sup> September 2018
- 8.14 Party in the Park 2018 (previously 7.15 Matters Outstanding). This is to be scheduled to take place in 2019
- 8.15 Election (previously 11.2 Other Matters). Following the election it was confirmed that Kay Whitehead has been elected as the 6<sup>th</sup> member of Higham on the Hill Parish Council. Well done Kay!
- 8.16 Footpath T50 (previously 11.3 Other Matters). Waiting for a response.
- 8.17 Data Protection – GDPR (previously 11.5 Other Matters). Suggested contacting Chris Peat at Carlton Parish Council.  
**Action: Parish Clerk**
- 8.18 Damaged bollard Main Street (previously 11.1). This has been reported to LCC 10319428 [REF:3359447018796].
- 8.19 WW1 Centenary Celebrations/Remembrance Sunday (previously 11.2).
- 8.19.1 It was agreed that the Parish Council would purchase a 10" high Perspex Tommy to be displayed in the Village.  
**Action: Parish Clerk**
- 8.19.2 It was also agreed that an oak tree would be planted and a plaque erected  
**Action: Councillor Jenkins**
- 8.20 Speeding tractor (previously 11.4). A speeding tractor in Station Road was reported to the Police

9) **CORRESPONDENCE**

Correspondence has been received via email and forwarded to Parish Councillors as appropriate.

10) **PLANNING**

- 10.1 Barwell SUE. Ongoing
- 10.2 18/00463/FUL – Replacement dwelling – Lindley House. No comments on this application
- 10.3 18/00712/CONDIT – Variation of condition 5 of planning permission 15/00828/FUL solar farm Basin Bridge. No comments on this application

11) **FINANCE**

- 11.1 The Internal Audit for the accounts for 2017/18 was completed and signed.
- 11.2 The resolution was passed that the authorised signatories in the current mandate, for the accounts detailed in Section 2 of the mandate be changed in accordance with sections 5 and 6, and that the current mandate will continue as amended. The bank mandate forms were completed to add Kay Whitehead to the signatory list of Parish Councillors. Councillor Whitehead to take into the Nat West bank for completion.
- 11.3 A cheque was approved and signed for M Smith for £542.00 for grounds maintenance for May 2018
- 11.4 A cheque was approved and signed for M Smith for £421.60 for grounds maintenance for June 2018
- 11.5 A cheque was approved and signed for D Dickson for £44.00 for Clerk's expenses
- 11.6 A cheque was approved and signed for D Dickson for £1013.37 for Clerks salary 1<sup>st</sup> March 2018 to 31<sup>st</sup> August 2018

12) **OTHER MATTERS**

- 12.1 Hinckley Lane (11503254/ST [REF:3265699114613] . It was reported that the edge of the road is in very poor condition.

13) **QUESTIONS FROM THE PUBLIC**

- 13.1 It was reported that the industrial units in Station Road have not been adhering to the working hours and it was asked that this be reporting to planning enforcement.

**Action: Councillor Golder**

The meeting concluded at 8.30 pm.

The next meeting will be held in the Methodist Church as follows:

Monday 15<sup>th</sup> October 2018

Signed \_\_\_\_\_

Dated \_\_\_\_\_